

## **Addendum EER Bachelor 2019-2020 covid-19**

**Applicable from 13 March 2020 up to and including 31 August 2020<sup>1</sup>**

**Version 8 July 2020**

### Context:

The covid-19 pandemic caused the closure of all institutes of higher education in the Netherlands, including Hotelschool The Hague campuses including the Skotel buildings on 13 March 2020. This has led to several measures which deviate from the regular education and exam regulation as stipulated in the EER Bachelor of 2019-2020 version 30 August 2019.

All education has moved online with consequences for theoretical as well as practical education, assessments and placements.

### Decision making process:

To ensure a transparent decision-making process the Board of Directors and CDC agreed to a new set of guidelines. This temporary process is explained/described in the document 'new regulations & adjusted policies due to Corona crisis' and were a joined effort. This present addendum covid-19 is validated by the Exam Committee, Bachelor Management Team, Education Quality Support Office, CDC and by the Board of Directors.

### Legal compliance:

This addendum is written with the aim to safeguard the quality and continuity of the education. All adjustments are made within the limited boundaries of the crisis due to the corona outbreak.

This addendum replaces (partly) particulars in the EER Bachelor 2019-2020. When it's not clear which particular is applicable, then the addendum has precedence over the EER 2019-2020. However, when that has a negative effect on the interest of the individual student, the student can request the exam committee to look into his/her specific case.

This present addendum covid-19 and its appendices are retrospectively effective from 13 March 2020 up to and including 31 August 2020.

---

---

<sup>1</sup> 31 August 2020 is the date of the end of the Academic year until which the EER Bachelor 2019-2020 is valid. As this document is an addendum to the EER Bachelor of 2019-2020 it is also valid up to and including 31 August 2020.

**What: RDP decisions postponed**

**For whom:** This adjusted RDP policy applies to students of Intake September 2019 (791) and students of Intake February 2020 (792) as well as to students of Intake February 2019 (782) who received an RDP extension.

**Why:** to ensure the intakes concerned to have sufficient time to meet RDP requirements

**Deviation from:** EER article 5.3

**Clarification:** see Appendix 3 Adjusted RDP policy for more details.

**What: Re-sit assessments for year 1 exams in Round-Off week (D11) moved to August Start-up week (A0)**

**For whom:** all students needing to resit a year 1 assessment

**Why:** to maximize participation in assessments

**Deviation from:** EER article 6.3

**Clarification:** In order to allow all students to attend the resit round of assessments for year 1, the resit assessments have been moved from the Round-Off week (D11) to the August start-up week (A0) in anticipation of travel restrictions being lifted. Participation in these on Campus exams remains as stipulated in the current EER and is open to all students needing to resit a year 1 assessment who still have an exam chance left or choose to submit a voucher for an additional exam chance. Students do not receive an additional exam chance to take part in this assessment round.

**What: Extra re-sit assessments for year 2 and 3 written exams in August Start-up week (A0)**

**For whom:** all students needing to resit a year 2 and 3 written assessment

**Why:** to maximize participation in assessments

**Deviation from:** EER article 6.3

**Clarification:** In order to allow students an extra exam opportunity for the year 2 and 3 written exams an extra on Campus resit round of assessments is offered in the August start-up week (A0) in anticipation of travel restrictions being lifted. Participation in these exams remains as stipulated in the current EER and is open to all students needing to resit who still have an exam chance left or choose to submit a voucher for an additional exam chance. Students do not receive an additional exam chance to take part in this assessment round.

**What: Alternative assessments**

**For whom:** all students

**Why:** to ensure assessments can proceed digitally

**Deviation from:** EER articles 4.9, 4.10, 6.4 and 6.7

**Clarification:** The EER gives students several guarantees when it comes to both the form and the content of the assessments offered (see articles 4.9 and 4.10). The covid-19 measures mean that in particular the form of the assessments offered has been subject to change. Many assessments are offered in a digital format which has had an impact on the format of the assessments. The content of the assessments has remained unaltered in order to measure the learning goals as they were communicated in the course syllabi at the beginning of academic year 2019-2020.

The exam committee has published a set of guidelines for participation in alternative digital assessments. Please see appendix 2 Protocol online assessment.

In deviation from article 6.9, it has been decided that assessors have 15 working days instead of 10 working days to grade assessments during the two blocks 1920-C and 1920-D.

In order to help students make more progress in block 1920-C they have been allowed to register for additional assessments after the official enrollment period. Students were informed they could send a request to the exam committee by email up to 5 working days prior to the new assessment days. This is a deviation from EER article 6.4.

As stipulated in article 6.7, students with an impairment can request provisions during assessments. Given the different format of the assessments in blocks 1920-C and 1920-D, students have been informed they can request different provisions by emailing the exam committee to help them cope with the new formats up to 5 working days prior to the new assessment dates.

**-Alternative assessments block 1920-C:**

Due to covid-19 measures, core teams have been allowed to change the format of the assessments in their courses (contrary to article 4.9 of the current EER) to ensure the assessment could take place albeit in an alternative format. These adjustments have their basis in the addendum EER Bachelor 1920 covid-19. The addendum is subject to the accelerated procedure as explained in the guideline “New Regulations & Adjusted Policies due to Corona Crisis.”

In block 1920-C, due to the closure of the school buildings, many assessments were postponed. Most assessments took place in week C10, D0, D1, D2, and D3. Assessments in weeks D1, D2, D3 took place in such a manner as to ensure they do not impede students from attending their regular classes.

For an overview of the changed formats for all courses as well as the new assessment dates, please refer to appendix 1 Course table overview of adjusted assessments.

The following assessments were canceled: CHI, HREI, DMO OPS1. For these courses, it was deemed that the learning goals were already assessed with the assessments in the first 6 weeks of the block or that the learning goals would be assessed in due course in the curriculum. Therefore, these part assessment

grades were used as final grades for these courses. Alternative arrangements were made for resit students enrolled for the canceled final assessments.

**-Alternative assessments block 1920-D:**

As the closure of the school buildings was still effective during the assessment weeks in block 1920-D alternative assessments were still required in block 1920-D.

**What: alternative course Practical Placement**

**For whom:** all students enrolled for PP in block 1920-C & 1920-D, mostly students Intake February 2019 (782)

**Why:** to ensure students can make progress despite placements being cancelled

**Deviation:** study programme

**Clarification:** Students on practical placement (PP) at the time of the covid-19 measures in March 2020 were required to discontinue their placement and return to the Netherlands or their country of origin. The students affected are mainly but not limited to the February 2019 Intake (782).

In order to complete their PP course and meet the learning goals as stipulated in the course syllabus, students are being offered alternative assignments.

For students who wish to follow a theory block of phase 2 instead of finishing their PP course, 50 places have been made available in the MFD, APC and English 2 block. These places are open to students who have successfully completed their propaedeutic phase and will be allocated based on the GPA (Grade Point Average) obtained for the course CBV (Creating Business Value) should there be more than 50 applicants. Students who choose to take part in a theory block in block 1920-D will be required to finish their PP course by going on placement for the duration of one block in block 2021-D.

---

**Appendix 1: Course table overview of adjusted assessments**

**Appendix 2: Protocol Online Assessment**

**Appendix 3: Adjusted RDP policy**

All measures described in this covid-19 addendum are subject to change due to unexpected developments regarding to the covid-19 measures taken by Dutch and or foreign governments.

---