

Practical Placement

Profile

- Is to be fulfilled after the first year by Bachelor students. Except for IFT (International Fast Track) students.
- Is an operational placement;
- Must be at a four or five star hotel;
- Duration 19 weeks;
- Preferably in two subdivisions of one department;
- Is mainly fulfilled in Europe;
- Can be fulfilled outside of Europe;

Goals of the Practical Placements

The primary goal is to obtain practical experience at operational and implemental level. The student, with the knowledge gained in his first year in Food & Beverage and/or Rooms Division can work in services, in the kitchen, at the reception, in housekeeping and other divisions such as stewarding or as stock manager. This experience gives the student a greater insight into the operational processes at implemental level, which is a basis necessity for the course and, at the same time, provides invaluable experience for a professional who is just embarking on a career.

At the end of the placement, the student is able to:

- Describe and analyse the company per management field;
- Describe, analyse and perform the tasks involved in the main operational processes in the divisions where the student has worked;
- Describe his own learning experiences and possibilities, both professionally and socially;
- Maintain good relations with guests, colleagues, supervisors and, if applicable, subordinates.

Requirements Practical Placement

- The company must be a four or five star hotel with a minimum of 60 rooms, where students are confronted with demanding guests and a large variety of departments.
- Most (approx. 85%) of the Practical Placements take place in Europe.
- The hotel offers a placement programme. This programme is created prior to the placement and meets the following criteria:
 - A working period of 19 weeks
 - The placement should, if possible, be carried out in two different departments.
 - The company will assign a mentor. This individual guides the student during his placement and fills in the assessment forms with the student.
 - Before the placement an agreement is made between the school, the student and the company with regard to remuneration for his tasks.
- The company adheres to the legal work and rest times as set by the country.

Procedure for Practical Trainees

First year students will have Placement Preparation classes. These classes will inform you about the possibilities and procedures. During these classes you will receive information and you will be assisted in making choices about your preferred practical placements.

You will receive a log in for this website once we would like you to inform us of your preferred placement choices. It is very important to pass all necessary modules so you meet the requirements, as only then the Placement Office can get you a placement.

Please note that the Placement Office is responsible for the quality of your placement and will therefore place you at a company. You are not allowed to find a placement yourself or contact companies directly.

Online you can take a look at available placements and learn about the different options you may choose from. The Placement Office will then introduce you once you meet the necessary requirements at one of your preferred companies to get you placed.

It is important to prepare well as in most cases you will have a telephone interview to get accepted. During classes we will discuss how you can prepare for an interview and give you tips.

The placement office will keep track of the placing process.

Once you have been accepted to a placement, the placement office will set up a contract for you and make sure all three parties receive a copy.

More detailed information about the placement and the placing procedure can be found in the module guide, to be found on Myhotelschool.nl (Sakai), workspace Course Guides.